**Wednesday, May 25, 2016** *aligning with ELC visit to Hood River*
**11:00 AM -1:30 PM**
Hood River County Building -  601 State Street, Hood River, OR 97301
First Floor, Board of County Commissioners Room

# Meeting MINUTES

*Present* (italics indicate *Governance Board Member*)
*Gary Peterson – K-12 Education, Chair*
*Nancey Patten- Early Learning Services*
*Jennifer Bold- Business Sector*
*Amber DeGrange – Sherman County*
*Teddy Fennern- Gilliam County*
*Karen, representing DHS District Manager*
*Judge Chris Perry – Wheeler County*
*Kristen Richelderfer- Parent Representative*
*Teri Thalhofer-Health (Also ELC member)*
*Teri Vann – Hood River County*
Dan Spatz – Regional Achievement Collaborative Coordinator
Dan Goldman- Hood River School District Superintendent
Suzanne Cross, Columbia Gorge Health Council
Tom McCoy- Sherman County Commissioner
Nora Zimmerman, GOBHI/EOCCO
Susan Gabay, Region9 DHS, Self Sufficiency
Karen Joplin, Hood River County Commissioner
Cassie Whitmire, Hood River EIECSE
Coco Yackley

**Absent or Excused Board Members:**
*Janet Hamada- Social Services*
*Debby Jones - Wasco County*
*Barbara Seatter- Behavioral Health*

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1. ## Welcome and Introductions *and* 2. Approval of minutes

The Chair opened the meeting and Introductions were made.  An opportunity to review the minutes was provided. Kristen R. moved to approve the minutes, Jennifer Bold seconded the motion; unanimously approved.

## 3. Additions to the Agenda

The Coordinator shared the opportunity to apply for a grant for $15K that would be used to encourage families in the region to use this mobile phone app.

**Goals include:**
- Make Vroom visible in the community in creative ways (i.e. events, outreach, marketing).
- Use Vroom materials and messages in existing programs or outreach to families.

**PLANNING & Reporting will Include**
- Identify the number of families you plan to reach and assess your success.
- Share progress and lessons learned with other Vroom pilot sites through a quarterly call.
- Leverage existing capacity and outreach resources.

A general discussion about the value of the app ensued and the question to approve the application was raised. Teddy Fennern moved to approve, second by Teri Thalhofer; unanimously approved.

## 4. Fiscal Report

### Updated, revised budget

Coordinator shared an Updated Version of the Budget reflecting changes requested.

There was a question raised about the Focused Childcare Network and whether there had been a change to the funding allocation from the previous iteration.  The answer was no.

A general discussion regarding the edits/updates to the budget followed and Judge Chris Perry moved to adopt the amended budget.  The motion was seconded by Terri Vann and unanimously approved.

### Communication Specialist Position

The Hub Coordinator provided an overview of the position description, recruitment efforts and timeline. There was general discussion about the position from which came a question about whether there had been a formal motion to approve/adopt the hiring of the specialist.

The Vice Chair moved to approve the hiring of the Communication specialist, and the motion was seconded by Amber DeGrange. The motion was unanimously passed.

### Sherman County IGA

The Coordinator provided an update regarding the status of the IGA between Sherman County and the Columbia Gorge ESD. Scheduled to go before Sherman County Court for final approval on June 6.   She indicated that the state needed to review and approve the agreement.  There was a general consensus that everything be done to obtain approval from the stat prior to June 6.   Coordinator agreed.

### KPI Agreements

Dan Spatz, RAC Coordinator brought forward the recommendations for the second round of KPI funding. He noted that in the first round the board provisionally approved some applicants and since that time the Coordinator had also attempted to solicit additional submissions. See KPI submissions document.

The recommendation from the review committee is to fund at max funding amounts (as outlined in the document).

- Recommendation to: Fund ALL requests – See KPI document
  - Preserve Responsive and Innovative Funding
  - Allocate remaining funding to Regional Training
  - Explore regional training options:
    - Collaborative Problem Solving (Pre-K thru Elementary)
    - Making the Most of Classroom Interactions (Pre-K thru Elementary)

A general discussion about how some schools participated and some did not, ensued. Dan Spatz added, that he had heard the term "initiative fatigue" from some districts in reference to their capacity to respond to these efforts. He again recommended that the board proceed with solid information that we have.

Other comments were made about the application process being more collaborative rather than competitive and that this was a positive thing.

A motion to approve the recommendation for KPI funding was made by Terri Vann and Teri Thalhofer seconded. Further discussion ensued.

There was a question about how districts engaged? It was noted that most districts are interested and want to be involved, difficult to establish capacity to make things happen. It was suggested that the reason that the board received the number of responses it *did* receive was in large part because of the active outreach efforts of the Coordinator.

The question was raised as to what would happen if the $161K in the budget for KPI was not used? The coordinator noted that funds not used were typically returned to the state however indicated that this would not likely be a problem.

## 6. Pathways and Clara
Suzanne and Coco from the Columbia Gorge Health Council returned two months after their original presentation to focus in on particular areas:

- Developmental screening and Developmental referrals as shared metrics from the Early Learning Council

Pathways presentation highlights:

- ➢ Pathways systematically coordinates measures and tracks care coordination and on the backend tracks outcomes and payment.
- ➢ Specific pathways have been assisted by folks in the room to support the work. Kind of a recipe for steps to do. Communities have the opportunity to adjust/revise the recipe.
- ➢ Pathways can be used to think about a specific populations and also expanding it to support a broader population like the whole community. A model to track and monitor our process.

Model reflects the following concepts:

- We already have care coordinators who do the work, use them to do what they do and then track it in the system. Noted that while we call it "care coordinators" in their job. These are people who typically work outside in the community, visiting clients in homes and community structures and are not constrained to an office structure.
- A way to structure in a coordinated fashion. –TREAT
- MEASURE- sharing work that we are doing and gathering where the gaps are and how to use that shared data to advocate for funding to fill community gaps in a collective way.

Technology: Clara is a product of Vista Logic, company out of Portland. It is software designed to support the work and is used by GAP in Hood River, and also at state level all home-visiting programs, Theo is also based on the Clara platform. Also 211 Info is also sitting on Clara platform.

These multiple uses provide an opportunity to link resources. Screenshots were shared: The software is relationship based. Supports families no matter what they look like – not just blood lines—recognize that families exist in a variety of social structures.

The general approach has been get people where they need to go for the supports that they need while at the same time focusing on tracked, shared and measured work. The software also allows expansion beyond the Pathways model. Veggie RX as an example—could be used to track multiple programs.

Pathway represents things that we might track in Clara, for example

1- Initiate contact with the family
2- Educate them
3- Complete Developmental Screen
4- Referral based on Results – linked with ASQ color coded results

**Questions?**

A comment was made regarding KPI and what measures we have for KPI, could we link Clara and KPI?

> Clara can connect the dots in a meaningful way… Could record it in a standard way that supports aggregate and detail levels of data.

Can it be used to find people who have NOT had developmental screens?

> Not at this time. Only if someone was

> Noted that for Medicaid (Pac Resource and MODA) we could look at families and children who have not completed developmental screening. The possibilities are huge and we can be so much better.

> Noted that the initial pilot is for the at risk population, but as we expand, the possibilities are bigger to support all families.

> ➢ Housing Challenged is the initial focus for Meyer Memorial Trust grant supporting the initiative of Pathways model using Clara software. The criteria for "housing challenged" has been written broadly in order to reach many families in poverty.


How will folks start to use this? Columbia Gorge Health Council will pay a portion of community care coordinator salaries for first year. They will be trained and monitored to meet a subset of work and then after they had been in pathways for a year they would translate over to outcome payments. The outcome payments are based on RVU's (relative value unit). The model has real potential to have sweet sustainability. Housing or any entity could also put money into the system to pay for specific outcomes.

QUESTION: Related to community care coordinators—Like for juvenile care system, there could be so many people working with a single family… so who can add on to a client? Is there a Care Coordinator? What about administrative control and permissions?

> All the properties of HIPPA/FERPA: Clara has been vetted to be compliant. The infrastructure meets the security requirements. We (Columbia Gorge Health Council) can configure in whatever way we want to support permissions. Part of this is acknowledging the way that we share information; the focus is on determining how we share the information in legal, moral and respectful ways. We don't know quite yet-- It's the hard work

**Community agreements**

Two components- Inputting Data and also the reporting at aggregate and individual level. The community shares that. The capacity is there to support the work, but it is up to the community to define it.

An example is Workforce College and Housing: all had to call the client if they didn't attend the class, and all 3 entities called the clients. The system could support a way to do that so that only one call was made to the client. From a client perspective, we hope this system reduces duplication so that people don't have to repeatedly prove their poverty.

## 7- Community Health Assessment, Coco Yackley, CGHC

In 2013, the CCO had the opportunity to do the Community Health Survey

The result of this effort was data that supported over 2million dollars in grants being brought to the community.

The request: to have 4Rivers Early Learning hub be part of the cohort. Data from the community health survey to be shared with members of the cohort in the ways that meet desired outcomes. We would also be getting a broad view of the community.

It was noted that Wheeler County and Candy Humphreys and the EOCCO CAC have supported participation in the survey. There is also a caveat for data sharing and supporting of Wheeler County data- that Wheeler County data not be shared without consent of the CAC.

The survey also focused on asking questions in trauma informed process as well as Domestic Violence and noting resilience.

Specifically, the ask is that 4RELH come onto the Cohort, with a Cash request for $1000 to support the effort. Participation in the cohort would result in both detailed reports and aggregate reports of survey results.

Question about what the $1000 is for? Data analysis, aggregation of data and the opportunity to look at specific data.

Amber moves that we support this request and it was seconded by Judge Chris Perry.

*The Board took a break for lunch*

The Chair reconvened the group and requested that the board revisit the motion for the participation in the cohort and asked where the resources should come from? A discussion followed and the motion was amended to reflect that the $1,000 be funded out of Responsive funding. Amber moved to adopt the amendment, Judge Perry seconded, and the motion unanimously approved.

## 10. Equity Self-Assessment:
The coordinator outlined next steps for the Organizational Self- Assessment for Equity

- Evidence-based tool designed to help organizational leaders gather a holistic snapshot of organizations practices and policies as they relate to racial equity.
    - Contract requires completion by June 30

- **Process:**
  - Coordinator to complete assessment for the 4RELH with support from volunteer board member(s)
  - June 14-15 – National Equity Project at Leadership Institute
  - Hub-Represented Organizations who are also required to complete the assessment
    - TNDI and CCR&R
    - MCCC & OCDC
  - PROPOSED: JOINT meeting of participating entities week of June 20 to:
    - Share prioritized domains
    - Advise 4RELH Coordinator re: top 3-4 Hub Priorities

Questions: How are OPK and OCDC participating?

It is anticipated that OPK grantees will have to participate in the assessment starting next year

Suggested that partners work together for the Training requirement: Umatilla Morro Head Start and NCESD for example.

Nancey noted that CCR& Referral are also required to participate in this assessment.

## 9. Well child exams:

Coordinator reported that the initial data received from the state was not accurate and so we have been asked to adjust our metrics for well child exams based on the new and more accurate data from the state.

There was concern about the data expressed: Where is the state getting the data? Are we going to have to work closely with our CCO's to ensure that we have accurate local data? Hard to visualize how we can be held accountable when this data changes so significantly. Where is it coming from?

Noted that the data for the LCAC would be a resource and also that we should be cautious in setting our metrics.

Noted that the last page of the documents from the state explain the reason the data is changing. There was consensus in the group that a conservative growth pattern for this targeted outcome be adopted.

Nancey Patten moves that we adjust the target for year 2, at 79% and year 3 at 81%. Teri Thalhofer seconded the motion. A call for further discussion resulted in none and the motion was approved UNANIMOUSLY.

## 10. Bylaws

 – PROPOSED Changes as discussed by the bylaw committee chaired by Gary: An electronic copy will be coming your way. We will discuss them in detail next month as first reading. And any more input to Gary or Christa.

## Announcements and updates:

- ELC meeting today; Schedule shared with the group. Teri noted our long term efforts with the Council to have them visit (starting in January). Noted thanks to OCDC for providing translation services for parent meeting with ELC.

Next meeting: June 28th

Meeting adjourned at 1:11 PM

*## Respectfully submitted by Christa Rude, 4RELH Regional Coordinator*